

AGENDA

TUSAYAN TOWN COUNCIL REGULAR MEETING

PURSUANT TO A.R.S. § 38-431.02 & §38-431.03

Wednesday, September 4, 2013 at 6:00pm

TUSAYAN TOWN HALL BUILDING

845 Mustang Drive, Tusayan Arizona

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Tusayan Town Council and to the general public that the Tusayan Town council will hold a meeting open to the public on Wednesday, September 4, 2013 at the Tusayan Town Hall Building. If authorized by a majority vote of the Tusayan Town Council, an executive session may be held immediately after the vote and will not be open to the public. The Council may vote to go into executive session pursuant to A.R.S. § 38-431.03.A.3 for legal advice concerning any matter on the agenda, including those items set forth in the consent and regular agenda sections. The Town Council may change, in its discussion, the order in which any agenda items are discussed during the course of the meeting.

Persons with a disability may request a reasonable accommodation by contacting the Town Manager at (928) 638-9909 as soon as possible.

As a reminder, if you are carrying a cell phone, electronic pager, computer, two-way radio, or other sound device, we ask that you silence it at this time to minimize disruption of today's meeting.

TOWN COUNCIL REGULAR MEETING AGENDA

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

2. ROLL CALL

**MAYOR GREG BRYAN
VICE MAYOR AL MONTOYA**

**COUNCILMEMBER BILL FITZGERALD
COUNCILMEMBER JOHN RUETER
COUNCILMEMBER CRAIG SANDERSON**

❖ *One or two Council Members may attend by telephone*

3. CALL TO THE PUBLIC FOR ITEMS NOT ON THE AGENDA

Members of the public may address the Council on items not on the printed agenda. The Council may not discuss, consider or act upon any matter raised during public comment. Comments will be limited to three minutes per person.

Members of the audience who wish to speak to the Council on an item listed as Public Hearing should complete a Request to Speak Card and turn it into the Town Clerk. Speakers will be limited to three minutes each.

4. CEREMONIAL AND/OR INFORMATIONAL MATTERS

None

5. CONSENT AGENDA

ITEMS ON THE CONSENT AGENDA ARE ROUTINE IN NATURE AND WILL BE ACTED ON WITH ONE MOTION AND ONE VOTE. PUBLIC HEARING ITEMS ARE DESIGNATED WITH AN ASTERISK (*). MEMBERS OF THE COUNCIL OR STAFF MAY ASK THE MAYOR TO REMOVE ANY ITEM FROM THE CONSENT AGENDA TO BE DISCUSSED AND ACTED UPON SEPARATELY.

A. Minutes of the Town Council Regular Meeting on 8/21/13

B. Accounts Payable Billings

6. COMMITTEE REPORTS

A. Update on the Community Park Committee

B. Update on the Planning and Zoning Commission

7. ACTION ITEMS

A. Consideration, discussion, and possible approval of Special Event Liquor License Application by Kaibab Learning Center and request to waive Town application fee

B. Discussion of the Stilo Development Project

The Town Council may decide to go into executive session pursuant to A.R.S. § 38-431.03.A.3 and A.4 for legal advice from the Town Attorney on asserting remedies pursuant to the current Stilo Development Agreement and to give the Town Attorney and Town negotiating representatives directions regarding negotiations concerning an amendment to the Stilo Development Agreement.

Following the executive session the Town Council may take action to either approve a conceptual draft First Amendment to the Stilo Development Agreement and direct that such draft be provided for public comment or give the Town Attorney direction regarding asserting remedies under the current Stilo Development Agreement.

C. Consideration, discussion, and possible approval of Resolution 2013-11 establishing Park Rules for the Town of Tusayan

D. Consideration, discussion, and possible approval of Resolutions 2013-12 and 2013-13 and two agreements joining the Arizona State Retirement System (ASRS)

E. Consideration, discussion, and possible approval of the next phase of the Broadband Project with NI Solutions

8. DISCUSSION ITEMS

None

9. TOWN MANAGER'S REPORT

10. FUTURE AGENDA ITEMS

11. COUNCIL MEMBERS' REPORTS

12. MAYOR'S REPORT

13. MOTION TO ADJOURN

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at the General Store in Tusayan, Arizona on this 29TH day of August 2013, at 5:30 pm in accordance with the statement filed by the Tusayan Town Council.



Signature of person posting the agenda

ITEM NO. 5A

TUSAYAN TOWN COUNCIL REGULAR MEETING

PURSUANT TO A.R.S. § 38-431.02 & §38-431.03

Wednesday, August 21, 2013 at 6:00pm

TUSAYAN TOWN HALL BUILDING

845 Mustang Drive, Tusayan Arizona

TOWN COUNCIL SUMMARIZED MINUTES

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Bryan called the meeting to order at 6:06pm and the Pledge of Allegiance was recited.

2. ROLL CALL

MAYOR GREG BRYAN

VICE MAYOR AL MONTOYA

COUNCILMEMBER BILL FITZGERALD

COUNCILMEMBER JOHN RUETER

COUNCILMEMBER CRAIG SANDERSON

Also present were:

Will Wright, Town Manager

Richard Turner, Town Planner

Melissa Malone, Town Clerk

3. CALL TO THE PUBLIC FOR ITEMS NOT ON THE AGENDA

Freda Rahnenfuehrer spoke on behalf the Grand Canyon Chamber and Visitors' Bureau (CVB). She stated that the CVB is back on track after some staff turnover and will be back to present to the Council in the near future.

4. CEREMONIAL AND/OR INFORMATIONAL MATTERS

A. Presentation from Art Babbott, Coconino County Supervisor

Supervisor Babbott spoke about several items including:

- Recent Forest Fires
- Cynthia Seelhammer is now on board as the Coconino County Manager.
- Coconino Rural Environment Corps' (CREC) upcoming work on the Community Park
- He recognized Judge Krombeen and his staff at the Williams Justice Court for their enthusiasm and dedication.
- He noted the completion of the work on getting Conditional Use Permit information from the County and he and the Council recognized Michele Ralston for all her work on that project
- Detention basins in the National Forest
- Access issues in the Big Boquillas Ranch – he presented a press release from the Arizona Game and Fish Department stating that the ranch will be closed to all except hunters
- He thanked the Council for supporting the protection of watershed areas around the National Park

- The AZ Corporation Commission will not make a decision about the Wate Uranium Mine until 2014
- A transportation corridor study between Williams and the Grand Canyon will begin soon
- Articles in the media about the County Board of Supervisors and spending – He stated that there will be discussions at the Board about policies around spending

Vice Mayor Montoya asked about the fee at the Big Boquillas Ranch and whether there has been a discussion of discounts for locals. Mr. Babbott stated that “equal fees for all” is a consideration.

Councilmember Fitzgerald asked if the paved road (18) is an Indian Road and if it can be closed. Mr. Babbott answered that it is an Indian Road and that it may not be closed.

Mayor Bryan praised the work that Cynthia Seelhammer did for the Town of Tusayan when she was the Interim Town Manager.

B. Presentation from Judge Robert Krombeen, Williams Justice Court

Judge Krombeen spoke about an audit from the Supreme Court. The initial review earned a high grade. Today, his court had a County audit and, again, the auditor gave them high praise. He spoke about Andy Jolley, Tusayan Town Prosecutor, and his good relationship with the Court.

Andy Jolley echoed Supervisor Babbott’s comments about Judge Krombeen’s enthusiasm and the proficiency of his staff. He thanked National Forest Service Rangers for helping the Town with law enforcement. He stated that most criminal cases in Tusayan are domestic violence of residents and that there have been very few DUIs. He stated that he tries very hard to use the Town’s funds conservatively. He wants to work with the new Town Manager to develop a community service program as an alternative to fees. He congratulated the Town on the progress made in such a short time.

C. Presentation from Holly Krake of the National Forest Service

Fire Information Officer Holly Krake introduced Acting District Ranger Mike Lyndon. He stated that the Tusayan Flood Basin Project is on an expedited schedule. The public comment period is over on August 27. He said that the Forest Service would like to collaborate with the Town and the County if they choose to create public outreach information on the uranium mine. He introduced Dan Pearson, South Rim Fire Management Officer, who discussed recent fires in the area. He spoke about a new lightning caused fire (August 13th) which is being managed but being allowed to burn since it’s in an area which has not burned in over 40 years. It is expected to grow to about 300 acres.

Holly Krake spoke about the Skinner Fire; she stated that there was no recorded fire in that area so they managed it and let it burn naturally. There are 6 areas (totaling just under 5,000 acres) slated for prescribed fires this fall, beginning in early September. She offered a VIP Tour to the Council of the prescribed fire in the Tusayan South area when it is ignited.

Vice Mayor Montoya mentioned that smoke in Town recently caused closures of the heliports. He asked if warnings could be issued. Ms. Krake said that they issue warnings for prescribed fires. There was a question and answer session with the Council covering various information about forest fires.

D. Presentation from Richard Turner, Town Planner, on the Draft Tusayan General Plan

Richard Turner gave an overview of the General Plan process and the draft document which was included in the Agenda Packet and is posted on the Town website.

The next steps are: public comment period, Public Hearings at the Planning & Zoning Commission, and at the Council.

The Mayor urged the Council to give their input on the Plan to Mr. Turner and Manager Wright within the next 7 days before the draft goes out for general comment.

Councilmember Sanderson had questions about a few topics covered by the Plan including expressing concerns about reclaimed water usage requirements in residential areas. Councilmember Rueter spoke about reclaimed water grades and usage. He requested a meeting with Councilmember Sanderson and Mr. Turner to discuss reclaimed water.

5. CONSENT AGENDA

A. Minutes of the Town Council Special Meeting on 8/07/13, and the Regular Meeting on 8/07/13

B. Accounts Payable Billings

Vice Mayor Montoya recused himself from the vote on one reimbursement check to himself. Councilmember Rueter made a motion to approve the Consent Agenda. Councilmember Sanderson seconded the motion and it passed on unanimous vote.

6. COMMITTEE REPORTS

A. Update from the Community Park Committee

Update to follow under Action Items (Item 8.B.).

B. Update from the Planning and Zoning Commission

Manager Wright and Councilmember Sanderson gave an overview of the Commission meeting last night:

- changes to the Grand Hotel signage was approved
- the Pink Jeep Tours CUP was amended to allow their vehicles to be parked in front of the building for more than one hour.

7. PUBLIC HEARING

A. Public Hearing on Rezoning Application Z2013-01, Fireside Ridge; a Request for a Change of Zoning from MHP (Manufactured Home Park) and G (General) to RM-10/A (Multiple Family Residential)

Planner Richard Turner gave an overview of the application and his staff report. He stated that there have been no objections to the request; it has been approved by the Planning and Zoning Commission; and he recommended approval by the Council.

Councilmember Fitzgerald requested that property owner and/or developer names be listed in the staff report.

Councilmember Sanderson stated that there was a concern at the Planning and Zoning Commission regarding over populating the single-room dormitories.

Carolyn Oberholtzer spoke on behalf of the applicant. Stated that she is now with Bergin, Frakes, Smalley & Oberholtzer and the new address is 4455 East Camelback. She stated that only a few rooms will have double occupancy for current, "grandfathered", employees..

Mayor Bryan opened the Public Hearing and asked for public comment. There were no comments so Mayor Bryan closed the Public Hearing.

8. ACTION ITEMS

A. Consideration, discussion, and possible approval of Rezoning Application Z2013-01, Fireside Ridge; a Request for a Change of Zoning from MHP (Manufactured Home Park) and G (General) to RM-10/A (Multiple Family Residential)

Councilmember Sanderson made a motion to approve the Rezoning Application following Staff recommendations number 1, 2, & 3. Councilmember Rueter seconded the motion and it passed on unanimous vote.

B. Consideration, discussion, and possible approval of revisions to the Community Park Master Plan

Manager Wright discussed the changes to the Master Plan as approved by the Community Park Committee and the Grand Canyon School District Board.

Andrew Aldaz, Project Manager for the School on this project, stated that Michael Taylor Architects had Jim Hall at Plateau Engineering designed the Master Plan along with J2 Engineering.

Councilmember Rueter discussed the changes and pointed out a letter from David Beery, Grand Canyon School District Athletic Director, stating that the field sizes meet requirements.

Councilmember Sanderson outlined some of the differences in the Plan.

Vice Mayor Montoya asked if there is a cost difference with the changes. Councilmember Rueter stated that the new plan should have a reduced cost since the existing APS access road will remain.

Councilmember Fitzgerald asked about additional parking spaces and provisions for bus parking and a turnaround. Councilmembers Rueter and Sanderson stated that there is nothing planned at this time but there is room for additional spaces.

Mayor Bryan asked about space for the restrooms. Manager Wright stated there is sufficient space in the plan. His concern is about the cost for installing water lines and wastewater lines. Mayor Bryan asked if the new plan was created by a certified surveyor. Councilmember Rueter answered yes. Mayor Bryan asked about the water lines. Councilmember Rueter stated that there is an easement and a plan for water but sewer is not available at this time.

Former Mayor Pete Shearer and current member of the South Grand Canyon Sanitary District Board stated that an easement for all utilities has been secured from the airport. He also stated that a turnaround for APS is planned which would accommodate buses too.

Additional engineering work can be done in the future with Professional Services with a current Town engineering company if needed.

Vice Mayor Montoya made a motion to approve the revisions to the Community Park Master Plan as proposed. Councilmember Rueter seconded the motion. After additional discussion, it passed on unanimous vote.

At 8:40pm the Council took a 10 minute break.

C. Consideration, discussion, and possible approval of Coconino Rural Environment Corps (CREC) Agreement

Manager Wright introduced the agreement between CREC and the Grand Canyon School District to clear the 3 acre property at the Community Park for ball fields. CREC gave him a quote over the phone of \$6,000. He stated that using CREC will save \$15,000 to \$25,000 based on quotes from private companies.

Councilmember Rueter stated that the Tusayan Fire District has volunteered to burn any slash piles that are created. He suggested putting a monetary cap on the approval.

Councilmember Sanderson suggested allowing for an overage.

Vice Mayor Montoya made a motion to support the CREC agreement and fund the \$6,000 to clear the 3 acres identified. Councilmember Rueter seconded the motion.

The Council confirmed with Kevin Dickerson, Business Manager at the School District, that this motion is sufficient for the School to proceed with this work. The motion passed on unanimous vote.

D. Consideration, discussion, and possible approval of Resolution 2013-10, Establishing an Employee Deferred Compensation Plan

Manager Wright introduced the Resolution which would create a 457 Retirement Program through Nationwide Retirement Solutions for employees, elected officials, and independent contractors. He stated that the plan would be eligible to roll over to the Arizona State Retirement System (ASRS) when the Town joins. The Council discussed the requirements of the contract with Manager Wright to compensate him for his retirement until the Town becomes a member of ASRS.

Vice Mayor Montoya made a motion to approve the Resolution. Councilmember Rueter seconded the motion and it passed on unanimous vote.

E. Consideration, discussion, and possible approval of the next phase of the Broadband Project with NI Solutions

Manager Wright introduced the proposal from NI Solutions.

Councilmember Rueter reviewed his conversation with Irshad Ansari and issues with the proposal. He suggested establishing a consultant rate per hour to determine a cost comparison of the wireless mesh option versus the fiber-in-the-ground option. He offered to walk the existing easements with NI Solutions to define them.

The Council discussed the options and decided to move ahead with Task 1 (minus the last sentence) of the proposal. They directed Manager Wright to work with NI Solutions to develop a new agreement to determine a cost-benefit analysis comparing a wireless mesh network to a fiber-to-the-home (to each parcel, not each home) network with costs for installation and annual operating costs. The agreement should not exceed \$3,000.

Councilmember Rueter made a motion to approve an agreement with NI Solutions for a cost benefit analysis not to exceed \$3,000 comparing the construction, installation, and operating costs of a wireless mesh network vs. a "fiber to the parcel" network including service to the airport and the National Forest Compound. Mayor Bryan seconded the motion. It passed on unanimous vote.

9. DISCUSSION ITEMS

None

Vice Mayor Montoya left the meeting at 10:18pm.

10. TOWN MANAGER'S REPORT

- The Town joined the National Joint Powers Buying Cooperative
- He made contact with the ADOT Photogrammetry department to get aerial photos of the ADOT improvements in Town.
- AVR System update – there are still technical issues to be resolved
- IPM will work on 2 projects: organizing the CUPs and the Building Fee Analysis
- Tusayan is becoming a Gateway Community to the Arizona Trail

- Arizona Municipal Risk Retention Pool notice – the Mayor will attend the meeting
- Model City Tax Code for Tusayan is in the packet
- Response to the comprehensive Economic Development request from NACOG is in the packet

11. FUTURE AGENDA ITEMS

- 9/3/13
 - Add to the Workshop the topic of Park Rules and Municipal Code Chapter 13 (Parks & Recreation)
- 9/4/13
 - Move Coconino Community College presentation to a later date
 - Adopt Park Rules
 - Wes Bauer will not be presenting to the Council
- Request CVB to present their intention on the branding study on 9/4 or 9/18

12. COUNCIL MEMBERS' REPORTS

Councilmembers Fitzgerald and Rueter will be attending the League of Arizona Cities and Towns Conference next week.

13. MAYOR'S REPORT

Mayor Bryan will also be attending the League Conference.

14. MOTION TO ADJOURN

Councilmember Fitzgerald made a motion to adjourn the meeting at 10:31pm. Councilmember Rueter seconded the motion and it passed on unanimous vote.

ATTEST:

Greg Bryan, Mayor

Date

Melissa A. Malone, Town Clerk

CERTIFICATION

State of Arizona)
) ss.
Coconino County)

I, Melissa Malone, do hereby certify that I am the Town Clerk of the Town of Tusayan, County of Coconino, State of Arizona, and that the above minutes are a true and correct summary of the meeting of the Council of the Town of Tusayan held on August 21, 2013. I further certify that the meeting was duly called and held, and that a quorum was present.

DATED this 29th day of August, 2013.

Town Clerk

ITEM NO. 7A



Kaibab Learning Center, Inc.

A Non-profit Organization

P.O. Box 960 Grand Canyon, AZ 86023

Phone: 928-638-6333 FAX: 928-638-6336 e-mail: klccanyonkids@gmail.com

August 23, 2013

Dear Mr. Wright,

On behalf of the Kaibab Learning Center (KLC), I would like to give your office a brief overview of our fundraiser dance and raffle the event we are planning at Apache Stables for September 21st, 2013. We want to explain how we will ensure that no under age drinking will occur. In the past, we have submitted a letter to your office when we apply for a special event liquor license. The event will be held in the Moqui Cookout Site located on FS RD 328 and off Fire RD 800. Included is also a map of the event site.

Customers will pay and be served in the same location and be carded at the door. They will receive a wrist band to show they are 21 years of age or older. Beer is the only alcohol that will be served.

Individuals running the beer booth will have alcohol training experience and will not give any alcohol to those without a wristband. The total staff and volunteers, will be approximately 10 people and approximately 4 of those people have had a variety of alcohol awareness training.

The event will run from 5 to 10 pm. We have set the license times accordingly. It will be advertised in the local paper, flyers, Facebook and other media venues. KLC has successfully managed this event in the past and has never faced any traffic/parking issues or alcohol-related problems. The amount of guests in attendance is estimated around 150 to 200 people.

Please feel free to contact me if you have any questions.

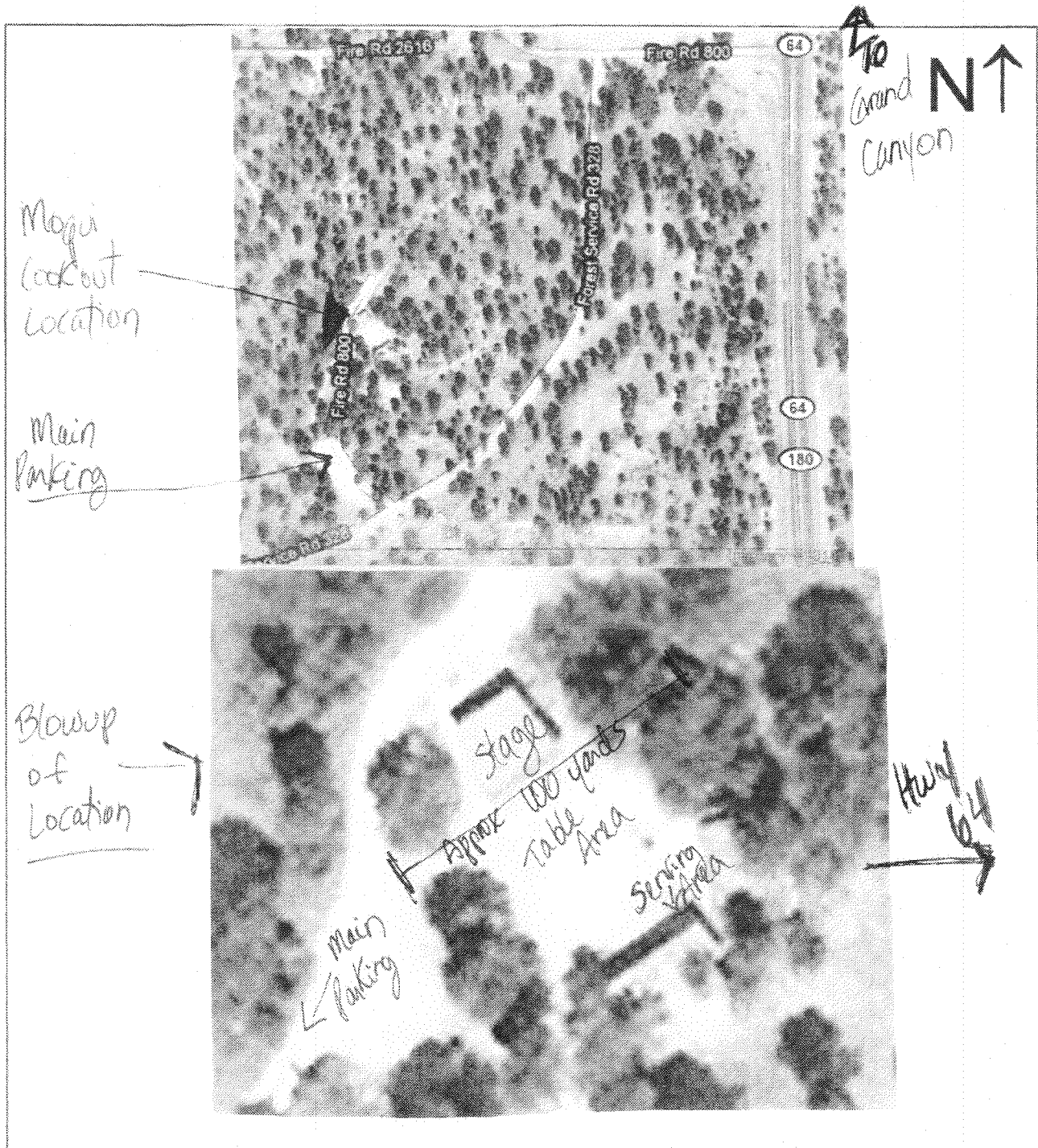
Sincerely,

Lori Rommel

Lori Rommel
Secretary, Board of Directors
Kaibab Learning Center

SPECIAL EVENT LICENSED PREMISES DIAGRAM
(This diagram must be completed with this application)

Special Event Diagram: (Show dimensions, serving areas, and label type of enclosure and security positions)
NOTE: Show nearest cross streets, highway, or road if location doesn't have an address.



TOWN OF TUSAYAN on the Edge of Grand Canyon National Park

LIQUOR LICENSE APPLICATION

Non-refundable application fee of \$560 due upon submittal. Please make checks payable to the Town of Tusayan.

1. Name of corporation or person requesting a license:

Kaibab Learning Center - Lori Rommel

2. Business name (dba):

Kaibab Learning Center, Inc.

3. Business address:

PO Box 960, Grand Canyon, AZ 86023

(928) 638-6333

Business Phone

KLCcanyonkids@gmail.com

E-mail address

4. Please describe your business and how the sale of alcohol will be involved.

KLC is a nonprofit licensed child-care facility located in Grand Canyon National Park. The purpose of this event is to raise funds to pay for our license.

5. Name of the person compiling this form:

Rommel

Last

Lori

First

L

Middle Initial

Residence:

134 Havasupai St. Grand Canyon AZ 86023

Street Address

City

State

Zip Code

Contact Information:

(928) 638-0667

Home Phone

(928) 640-0642

Cell Phone

(928) 638-6333

Business Phone

6. Have you ever been arrested for, convicted of, or plead guilty or no contest to a violation of any law other than a misdemeanor traffic violation in the past 10 years?

☐

Yes

☒

No

If "yes," please provide details on the incident(s) including how the matter was resolved.

7. Please list all persons having any ownership interest in the business, or in the profits of the business. This includes persons with less than a 10% interest.

| Last | First | Middle | % Owned | Mailing Address | City/State/Zip |
|------------|-------|--------|---------|-----------------|----------------|
| non-profit | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |

*Attach additional sheet if necessary.

8. Provide information about the purchase of the business. Provide complete details on the source of any and all funding.

- a. When was the business purchased? NA
 b. How much was it purchased for? _____
 c. What did the purchase include? _____

- d. Was the purchase of a liquor license included? ☐ Yes ☐ No
 If not included in the purchase of the business, what was the cost of the license? _____

9. If the license is denied, will the business be operated without liquor sales? ☐ Yes ☐ No

10. What are the planned hours of operation for the business if a liquor license is obtained?

Weekdays: September 21, 2013 5-10 pm
 Weekends: _____

11. Will the business include dancing, live entertainment, adult entertainment, outdoor dining, outdoor alcohol consumption, pool tables, coin-operated games or automotive fuel sales?

☒ Yes ☐ No

If "yes," explain the nature of such activities as it relates to the business.

Fundraiser event to include food,
live music and activities for kids, raffle

12. What type of Liquor License is being requested? Special Event

13. Is this business currently in operation? ☒ Yes ☐ No
 If "no," what is the anticipated opening date? _____

14. Business Zoning Designation:

NIA

Does the business require rezoning?

☐

Yes

☐

No

If "yes," has the rezoning process begun?

☐

Yes

☐

No

15. Do you plan on modifying the existing building?

☐

Yes

☐

No

NA

Please attach a copy of the existing site plan and floor plan(s) for the current building.

If "yes," have you received the proper building permits?

☐

Yes

☐

No

Please attach copies of the proposed site plan and floor plan(s).

Full and complete answers to these questions are important for a full and fair review of the application. Please attach additional information and sheets if you find you need additional space on the application to provide full and complete information on the questions presented.

Pursuant to A.R.S. §§ 13-2703 and 13-2002, I swear or affirm I have read all of the above questions and have personally provided all of the information to the best of my knowledge and belief and that all of it is true. I understand that all information regarding ownership of the business is very important and relevant to the processing of my application. I understand that if I provide any false information in this application, it may result in either a recommendation of disapproval of this application by the Town of Tusayan, criminal charges being filed against me, or both.

Lui Rummel

(Signature of person filling out this form)

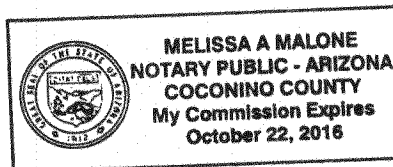
This sworn statement is given under oath or affirmation pursuant to A.R.S. § 13-2701(3).

STATE OF ARIZONA)

) ss.

County of Coconino)

SUBSCRIBED AND SWORN TO before me this 23RD day of AUGUST, 2013 by MELISSA MALONE.



Melissa A. Malone
Notary Public

ARIZONA DEPARTMENT OF LIQUOR LICENSES & CONTROL

800 W Washington 5th Floor
Phoenix, Arizona 85007-2934
(602) 542-5141

APPLICATION FOR SPECIAL EVENT LICENSE

Fee = \$25.00 per day for 1-10 day events only
A service fee of \$25.00 will be charged for all dishonored checks (A.R.S. § 44-6852)

NOTE: THIS DOCUMENT MUST BE FULLY COMPLETED OR IT WILL BE RETURNED.
PLEASE ALLOW 10 BUSINESS DAYS FOR PROCESSING.

****Application must be approved by local government before submission to Department of Liquor Licenses and Control. (Section #20)**

DLLC USE ONLY
LICENSE #

1. Name of Organization: Kaibab Learning Center
2. Non-Profit/I.R.S. Tax Exempt Number: 86-1037425
3. The organization is a: (check one box only)

- ☐ Charitable ☐ Fraternal (must have regular membership and in existence for over 5 years)
☒ Civic ☐ Religious ☐ Political Party, Ballot Measure, or Campaign Committee

4. What is the purpose of this event? ☒ on-site consumption ☐ off-site consumption (auction) ☐ both
Fundraiser to support KLC operations

5. Location of the event: Apache Stables HWY 64 Tusayan, AZ Coconino 86023
Address of physical location (Not P.O. Box) City County Zip

Applicant must be a member of the qualifying organization and authorized by an Officer, Director or Chairperson of the Organization named in Question #1. (Signature required in section #18)

6. Applicant: Rommel Lori Lynn 11/21/1968
Last First Middle Date of Birth

7. Applicant's Mailing Address: P.O. Box 1765 Grand Canyon AZ 86023
Street City State Zip

8. Phone Numbers: (928) 638-2891 (928) 638-6333 (928) 640-0642
Site Owner # Applicant's Business # Applicant's Home #

9. Date(s) & Hours of Event: (see A.R.S. 4-244(15) and (17) for legal hours of service)

| | Date | Day of Week | Hours from A.M./P.M. | To A.M./P.M. |
|---------|----------------|-----------------|-----------------------------------|--------------|
| Day 1: | <u>9/21/13</u> | <u>Saturday</u> | <u>5:00^{pm}-10:00pm.</u> | |
| Day 2: | | | | |
| Day 3: | | | | |
| Day 4: | | | | |
| Day 5: | | | | |
| Day 6: | | | | |
| Day 7: | | | | |
| Day 8: | | | | |
| Day 9: | | | | |
| Day 10: | | | | |

10. Has the applicant been convicted of a felony in the past five years, or had a liquor license revoked?
☐ YES ☒ NO (attach explanation if yes)

11. This organization has been issued a special event license for 0 days this year, including this event
(not to exceed 10 days per year).

12. Is the organization using the services of a promoter or other person to manage the event? ☐ YES ☒ NO
If yes, attach a copy of the agreement.

13. List all people and organizations who will receive the proceeds. Account for 100% of the proceeds.
THE ORGANIZATION APPLYING MUST RECEIVE 25% OF THE GROSS REVENUES OF THE SPECIAL EVENT LIQUOR SALES.

Name Kaibab Learning Center 100%
Percentage

Address P.O. Box 960, #1 Mohave St. Grand Canyon, AZ 86023

Name _____
Percentage

Address _____
(Attach additional sheet if necessary)

14. Knowledge of Arizona State Liquor Laws Title 4 is important to prevent liquor law violations. If you have any questions regarding the law or this application, please contact the Arizona State Department of Liquor Licenses and Control for assistance.

NOTE: ALL ALCOHOLIC BEVERAGE SALES MUST BE FOR CONSUMPTION AT THE EVENT SITE ONLY.
"NO ALCOHOLIC BEVERAGES SHALL LEAVE SPECIAL EVENT PREMISES."

15. What security and control measures will you take to prevent violations of state liquor laws at this event?
(List type and number of security/police personnel and type of fencing or control barriers if applicable)

1-2 # Police ☐ Fencing
4-6 # Security personnel ☐ Barriers

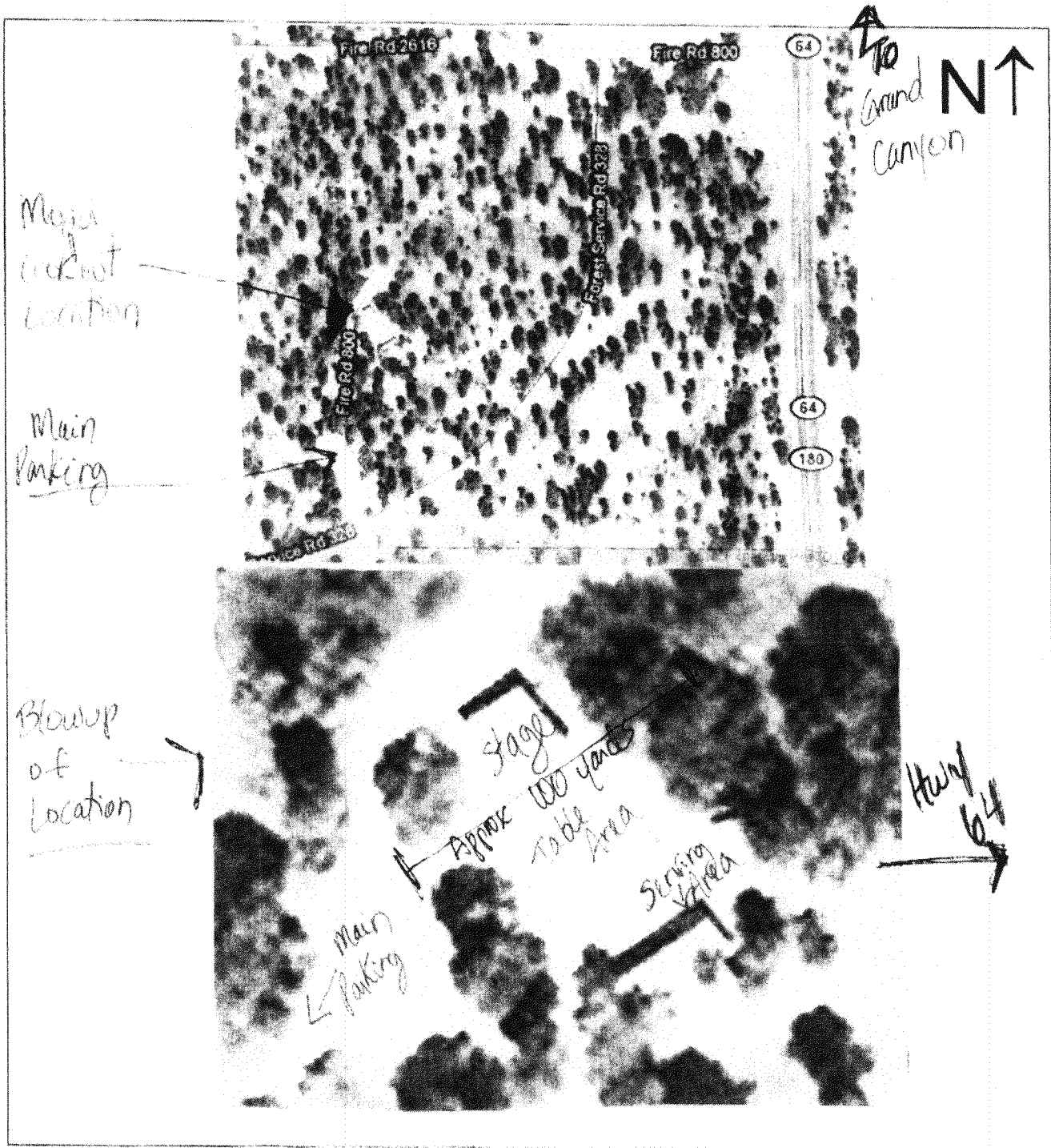
16. Is there an existing liquor license at the location where the special event is being held? ☐ YES ☒ NO
If yes, does the existing business agree to suspend their liquor license during the time period, and in the area in which the special event license will be in use? ☐ YES ☐ NO
(ATTACH COPY OF AGREEMENT)

Name of Business () Phone Number

17. Your licensed premises is that area in which you are authorized to sell, dispense, or serve spirituous liquors under the provisions of your license. The following page is to be used to prepare a diagram of your special event licensed premises. Please show dimensions, serving areas, fencing, barricades or other control measures and security positions.

SPECIAL EVENT LICENSED PREMISES DIAGRAM
(This diagram must be completed with this application)

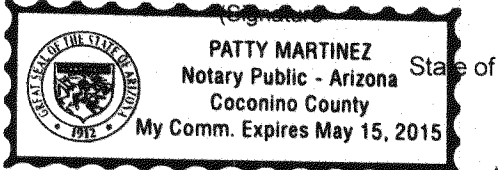
Special Event Diagram: (Show dimensions, serving areas, and label type of enclosure and security positions)
NOTE: Show nearest cross streets, highway, or road if location doesn't have an address.



THIS SECTION TO BE COMPLETED ONLY BY AN OFFICER, DIRECTOR OR CHAIRPERSON OF THE ORGANIZATION NAMED IN QUESTION #1

18. I, Lori Lynn Rommel declare that I am an Officer/Director/Chairperson appointing the
(Print full name)
applicant listed in Question 6, to apply on behalf of the foregoing organization for a Special Event Liquor License.

X Lori Rommel Chairperson 8/23/13 (928) 638-0667
(Signature) (Title/Position) (Date) (Phone #)



Coconino County of Arizona
The foregoing instrument was acknowledged before me this
23rd day of August 2013
Day Month Year

My Commission expires on: 5/15/2015 (Date)
Patty Martinez (Signature of NOTARY PUBLIC)

THIS SECTION TO BE COMPLETED ONLY BY THE APPLICANT NAMED IN QUESTION #6

19. I, Lori Lynn Rommel declare that I am the APPLICANT filing this application as
(Print full name)
listed in Question 6. I have read the application and the contents and all statements are true, correct and complete.

X Lori Rommel State of Arizona County of Coconino
(Signature) The foregoing instrument was acknowledged before me this
23rd day of August 2013
Day Month Year
My Commission expires on: 5/15/2015 (Date)
Patty Martinez (Signature of NOTARY PUBLIC)

You must obtain local government approval. City or County MUST recommend event and complete item #20. The local governing body may require additional applications to be completed and submitted 60 days in advance of the event. Additional licensing fees may also be required before approval may be granted.

LOCAL GOVERNING BODY APPROVAL SECTION

20. I, _____ hereby recommend this special event application
(Government Official) (Title)
on behalf of _____
(City, Town or County) (Signature of OFFICIAL) (Date)

FOR DLLC DEPARTMENT USE ONLY

Department Comment Section:

(Employee) (Date)

☐ APPROVED ☐ DISAPPROVED BY: _____
(Title) (Date)

ITEM NO. 7D

ARIZONA STATE RETIREMENT SYSTEM

POLITICAL SUBDIVISION SUPPLEMENTAL RETIREMENT PLAN

RESOLUTION 2013-12

(For Agreement with the Arizona State Retirement System)

WHEREAS, the TOWN OF TUSAYAN,
(Name of Political Subdivision)

hereinafter designated the Political Subdivision, through its governing body, desires to establish a retirement plan for all of its eligible officers and employees to be administered by the Arizona State Retirement System (hereinafter designated ASRS) under Article 2, Chapter 5, Title 38 of the Arizona Revised Statutes.

NOW, THEREFORE, BE IT RESOLVED, that the Political Subdivision hereby adopts a Supplemental Retirement Plan pursuant to Section § 38-729, Arizona Revised Statutes, for the officers and employees of the Political Subdivision who are included within the Plan of the Political Subdivision providing for the extension of Federal Old Age and Survivors insurance benefits to the officers and employees of the Political Subdivision.

BE IT FURTHER RESOLVED, that the Supplemental Retirement Plan adopted by the Political Subdivision shall provide the same retirement benefits and require the same obligations for entitlements as are provided for all other members of the retirement plan established in Article 2, Chapter 5, Title 38, Arizona Revised Statutes.

BE IT FURTHER RESOLVED, the Applicant/employer agrees that it will pay contributions toward the ASRS retirement plan, the health insurance premium benefit plan and the long term disability plan which are determined by the ASRS to be required to fund the benefits available to the participating members.

BE IT FURTHER RESOLVED, that the Political Subdivision hereby approves an agreement, in the form of the agreement attached hereto, providing that the ASRS shall administer the Supplemental Retirement Plan of the Political Subdivision pursuant to Article 2, Chapter 5, Title 38, Arizona Revised Statutes.

BE IT FURTHER RESOLVED, that the TOWN MANAGER
(Position Title)
is designated as the Authorized Agent of the Political Subdivision and is authorized and directed to execute the Agreement, as submitted, on behalf of the Political Subdivision.

BE IT FURTHER RESOLVED, that said Authorized Agent is further authorized and directed as the representative of the Political Subdivision to conduct all negotiations, conclude all arrangements and sign all agreements and modifications of agreements which may be necessary to carry out the intent of the Agreement in conformity with all applicable Federal and State Laws, rules and regulations.

I, MELISSA A. MALONE (Clerk) Secretary of the TOWN OF TUSAYAN,
(Name of Political Subdivision)

State of Arizona, do hereby certify the foregoing to be a full, true and correct copy of the resolution adopted by the TOWN COUNCIL
(Governing Body)
TOWN OF TUSAYAN, at a regular/special meeting held on the
(Name of Political Subdivision)
4TH day of SEPTEMBER, 2013, as the same appears on record in my office.

IN WITNESS WHEREOF, I have hereunto set my hand ~~and affixed the seal of said~~
TOWN OF TUSAYAN, at my office this _____ day of
(Name of Political Subdivision)
_____, 201____.

Clerk/Secretary

ARIZONA STATE RETIREMENT SYSTEM

SOCIAL SECURITY COVERAGE

RESOLUTION 2013-13

(For Agreement with the Arizona State Retirement System)

WHEREAS, the TOWN OF TUSAYAN,
(Name of Political Subdivision)

hereinafter designated the Political Subdivision, through its governing body, desires to extend the benefits of Title II of the Federal Social Security Act, as amended, and Title 38, Chapter 5, Article 1, Arizona Revised Statutes, to eligible employees of the Political Subdivision, and

WHEREAS, in order to extend to such eligible employees coverage under the said insurance system, the Political Subdivision must submit for approval by the Arizona State Retirement System Director a plan for such coverage

NOW, THEREFORE, BE IT RESOLVED, that the Political Subdivision shall extend to the employees of the Political Subdivision the benefits of Title II of the Federal Social Security Act, as amended, for all services that constitute employment performed in the employ of the Political Subdivision in conformity with the requirements of the Federal Social Security Act and with the Agreement dated June 29, 1951 between the State of Arizona and the Secretary of Health and Human Services.

BE IT FURTHER RESOLVED that the Political Subdivision hereby adopts a Plan, in the form of the plan attached hereto, providing for the extension of the benefits of Title II of the Federal Social Security Act, as amended, to the employees of the Political Subdivision upon the terms and conditions provided in the Plan.

BE IT FURTHER RESOLVED, that the TOWN MANAGER
(Position Title)

hereby is designated as the Authorized Agent of the Political Subdivision and hereby is authorized and directed to execute the Plan, in the form submitted, on behalf of the Political Subdivision and to forward the same to the State Agency for approval and further action; and.

BE IT FURTHER RESOLVED, that said Authorized Agent is further authorized and directed as the representative of the Political Subdivision to conduct all negotiations, conclude all arrangements and sign all instruments which may be necessary to carry out the letter and intent of the aforesaid Plan in conformity with all applicable Federal and State Laws, rules and regulations.

I, MELISSA A. MALONE Clerk Secretary of the TOWN OF TUSAYAN,
(Name of Political Subdivision)
State of Arizona, do hereby certify the foregoing to be a full, true and correct copy of the resolution adopted by the TOWN COUNCIL of the
(Governing Body)
TOWN OF TUSAYAN, at a regular special meeting held on the
(Name of Political Subdivision)
4TH day of SEPTEMBER, 2013, as the same appears on record in my office.

IN WITNESS WHEREOF, I have hereunto set my hand ~~and affixed the seal of said~~

TOWN OF TUSAYAN, at my office this _____ day of
(Name of Political Subdivision)
_____, 201____.

Clerk/Secretary

**STATE OF ARIZONA
ARIZONA STATE RETIREMENT SYSTEM**

POLITICAL SUBDIVISION SUPPLEMENTAL RETIREMENT PLAN

The TOWN OF TUSAYAN, a Political Subdivision of
(Name of Political Subdivision)
the State of Arizona, hereinafter designated the Political Subdivision, in accordance with the
duly adopted Resolution of its governing body on SEPTEMBER 4 2013, a certified
copy of which is attached hereto and incorporated by reference herein, adopting a Supplemental
Retirement Plan pursuant to Section § 38-729, Arizona Revised Statutes, hereby enters into this
Agreement with the ARIZONA STATE RETIREMENT SYSTEM, hereinafter designated the
ASRS, to administer said Supplemental Retirement Plan.

In order to carry into effect the common governmental duties provided in Article 2, Chapter 5,
Title 38, Arizona Revised Statutes, the Political Subdivision agrees to be bound by the following
terms and conditions in consideration of the administration of such Supplemental Retirement
Plan by the ASRS and in consideration of the payment of employer and employee contributions
and pro rata share of operating and administrative costs, in the event of assessment of such costs,
to the ASRS, and the ASRS agrees to take the necessary actions to administer the Supplemental
Retirement Plan for officers and employees of the Political Subdivision in conjunction with the
operation and administration of the Arizona State Retirement System Plan.

1. **MEMBERSHIP** – All officers and employees of the Political Subdivision who are now or
hereafter in the future may be subject to coverage under the Federal Old Age and Survivors
Insurance System established by Title II of the Federal Social Security Act, as amended, and
implemented by Article 1, Chapter 5, Title 38, Arizona Revised Statutes, and by agreements
and regulations made and issued thereunder, shall be eligible for membership in the
Supplemental Retirement Plan adopted by the Political Subdivision.
2. **RETIREMENT PROVISIONS** – The Supplemental Retirement Plan shall contain the
provisions for its officers and employees as are now provided or may hereafter be provided
by the Legislature of the State of Arizona for state officers and employees in Article 2,
Chapter 5, Title 38, Arizona Revised Statutes.
3. **COMPLIANCE WITH STATE LAW and ASRS RULES AND POLICIES** – The
Political Subdivision agrees to comply promptly and completely throughout the term of this
Agreement with the letter and intent of Chapter 5, Title 38, Arizona Revised Statutes, the
ASRS Rules and Policies and the Resolution adopted by the governing body of the Political
Subdivision establishing a Supplemental Retirement Plan for its officers and employees. The
Political Subdivision agrees that no retirement program, exclusive of the Supplemental
Retirement Plan and the Federal Social Security System, shall hereafter be established on
behalf of its officers and employees included in the Supplemental Retirement Plan, except as
authorized in Arizona Statute.

- 4. PAYMENT OF CONTRIBUTIONS** – The Political Subdivision will pay to the ASRS the employer and employee contribution required in Article 2 and 2.1, Chapter 5, Title 38, Arizona Revised Statutes, and the pro rata share of the cost of administering the Supplemental Retirement Plan, as may be required by the ASRS, at such times as shall be determined by law and ASRS regulations. In the event the Political Subdivision does not make, at the time or times due, the payments provided under the Agreement, there shall be added as part of the amounts due interest in accordance with Article 2, Chapter 5, Title 38, Arizona Revised Statutes.
- 5. PAYMENT OF AMOUNT DUE FOR SERVICE BEFORE EFFECTIVE DATE** – The Political Subdivision agrees to pay the amounts, as determined by the ASRS, required to fund the additional costs of any benefits attributed to service before the effective date of the Supplemental Retirement Plan, pursuant to the Political Subdivision's election of the following, as indicated by the “X” in the space provided. (Mark one of the following):
- ☐ The Political Subdivision waives benefits attributable to service for the Political Subdivision before the effective date of the Supplemental Retirement Plan and authorizes benefits under the Supplemental Retirement Plan only for service with the Political Subdivision from and after the effective date of the Supplemental Retirement Plan.
- ☐ The amounts required to fund the additional cost of benefits for all eligible employees on the effective date of the agreement attributable to all service with the Political Subdivision before the effective date of the Supplemental Retirement Plan.
- ☐ The amounts required to fund the additional costs of benefits for all eligible employees on the effective date of the agreement attributable to not more than _____ years or _____ percentage of service with the Political Subdivision before the effective date of the Supplemental Retirement Plan.
- 6. WAGE REPORTS** – The Political Subdivision shall prepare and submit such wage and other reports to the ASRS as may be required from time to time and in the form prescribed by the ASRS.
- 7. EXECUTION BY THE ASRS** – After the execution of this Agreement by the ASRS, it shall constitute a binding and irrevocable agreement between the Political Subdivision and the ASRS with respect to the matters set forth herein.
- 8. AUTHORIZED AGENT** – TOWN MANAGER is hereby
Position Title
designated as the duly authorized agent of the Political Subdivision and is authorized and directed to conduct all negotiations, conclude all arrangements, sign all agreements and modifications of agreements which may be necessary to carry out the intent of the Agreement in conformity with all applicable Federal and State laws, rules and regulations.

9. **BEGINNING DATE** – The effective date of the Supplemental Retirement Plan for officers and employees shall be the first day of the month following the month the agreement is accepted and approved by the ASRS, or as otherwise indicated in the ASRS approval block below, and all payments in this Agreement shall be computed from said date.

10. **NUMBER OF MEMBERS** – The Plan is to apply, upon approval, to approximately 2 employees.

For TOWN OF TUSAYAN
Name of Political Subdivision

Address: P.O. Box 709
845 MUSTANG DRIVE
GRAND CANYON, AZ 86023

Signed: _____
Authorized Agent Date

Name: WILL WRIGHT

Title: TOWN MANAGER

Telephone Number: 928-638-9909

Approved for coverage to be effective _____, 201____, by the
ARIZONA STATE RETIREMENT SYSTEM.

Paul Matson, Director Date

STATE OF ARIZONA

PLAN FOR POLITICAL SUBDIVISION
SOCIAL SECURITY COVERAGE

The TOWN OF TUSAYAN, a Political Subdivision of the
Name of Political Subdivision

The State of Arizona, hereinafter designated Political Subdivision, in accordance with a duly adopted resolution of its governing body on SEPTEMBER 4, 2013, a certified copy of which is attached hereto and incorporated by reference herein, hereby submits its Plan to the ARIZONA STATE RETIREMENT SYSTEM, hereinafter designated State Agency, to include all services performed by each of the eligible employees of Political Subdivision under the Old Age, Survivors, Disability and Health Insurance System established by Title II of the Federal Social Security Act, as amended, in conformity with Section 218 thereof (42 U.S.C.A., § 418) and implemented by Title 38, Chapter 5, Article 1, Arizona Revised Statutes, and applicable Federal and State regulations thereunder.

The Political Subdivision shall be bound by the following terms and conditions in consideration of the agreement dated June 29, 1951, between the Secretary of Health and Human Services and the State of Arizona, for the extension of the Old Age, Survivors, Disability, and Health Insurance System to cover the said employees of the Political Subdivision.

1. All services of each of its eligible employees within the coverage group(s), as defined in Section 218(b) (5) of the said Federal Social Security Act, indicated below by an "X" in the appropriate space, shall be included in the said insurance system coverage. (Mark one of the following):
 - ☐ (A) Employees engaged in performing services in connection with governmental functions.
 - ☐ (B) Employees engaged in performing services in connection with a proprietary function.
2. Political Subdivision will comply promptly and completely with the letter and intent of Title 38, Chapter 5, Article 1, Arizona Revised Statutes, and Section 218 of the Federal Social Security Act and applicable Federal and State regulations adopted pursuant thereto and the agreement entered into under A.R.S. § 38-702.

3. This Plan includes all services performed by each of the eligible employees of the Political Subdivision, except the following statutory exclusions:

- Any services performed by an employee in a position, which on the effective date of this agreement, is covered by a retirement system,
- Services performed by an employee who is employed to relieve him from unemployment,
- Services performed in a home, hospital or other institution by a patient or an inmate thereof,
- Covered transportation services (as defined in Section 210 (a) of the Social Security Act, as amended),
- Services (other than agriculture labor or service performed by a student) which are excluded from employment by any provision of Section 210 (a) of the Social Security Act, as amended, other than paragraph 8 of such section,
- Services of an emergency nature performed on and after January 1, 1968,

The following services are excluded from all agreements by statewide modification of agreement dated June 29, 1951, between the Secretary of the Health and Human Services and the State of Arizona.

- Services performed by a student if the work would be excluded if the work was done for a private employer.
- Services performed in positions of election official or election worker in each calendar year in which the remuneration paid for such service is less than \$1,500.00, as adjusted for each calendar year after 2000 to reflect changes in wages in the economy in accordance with Section 218 (C)(8) of the act.

In addition to the above statutory exclusions and exclusions by statewide modification, Political Subdivision elects to exclude the following, as indicated by an "X" in the appropriate space, from services to be included in the Plan:

- ☐ (A) All service in any class or classes of elective positions,
- ☐ (B) All service in any class or classes of part-time positions, as defined in Arizona Administrative Code R2-8-104(E),
- ☐ (C) All service in any class or classes of positions the compensation for which is on a fee basis,
- ☐ (D) Agricultural labor if the work would be excluded if done for a private employer,
- ☐ (E) No exceptions.

4. The Political Subdivision shall withhold and remit the employee and employer contributions at the rates required by the Federal Social Security Administration and the U. S. Internal Revenue Service.
5. The Political Subdivision shall prepare and submit such wage and other reports as may be required from time to time by the Federal Social Security Administration and the U. S. Internal Revenue Service, and comply with provisions the Commissioner of the Social Security Administration find necessary to assure the correctness and verification of the reports.
6. The coverage as herein provided for all services of each of the eligible employees of the Political Subdivision shall be effective as of _____
Date
7. After approval of the Plan by the State Agency, the Plan shall constitute a binding and irrevocable agreement between the Political Subdivision and the Arizona State Retirement System with respect to the matters herein set forth.

8. That for the purpose of this Plan, the TOWN MANAGER is
Position Title
hereby designated as the duly authorized agent of the Political Subdivision, and is authorized and directed to conduct all negotiations, conclude all arrangements, sign all Plan amendments, agreements and instructions which may be necessary to carry out the letter and intent of the Plan in conformity with all applicable Federal and State laws, rules and regulations.

9. This Plan is to apply, upon approval, to approximately 2 employees.

For TOWN OF TUSAYAN
Name of Political Subdivision

Federal Employer Identification Number (Tax I.D.): 61-1617477

Signed: _____

Name: WILL WRIGHT
Authorized Agent Date

Title: TOWN OF TUSAYAN

Approved by the ARIZONA STATE RETIREMENT SYSTEM Director on the _____
day of _____, 201__.

Michele Briggs
State Social Security Program Administrator Date

Submit this document in duplicate. Both copies of this Plan must be signed as originals by the Authorized Agent designated in the Resolution.

ITEM NO. 7E

August 30, 2013

Mr. Will Wright
Town Manager
Town of Tusayan
PO Box 709,
845 Mustang Drive, Tusayan, Arizona, 86023

Subject: Cost Benefit Analysis Proposal

Dear Mr. Wright,

NI Solutions, Inc. (NIS) is pleased to present our proposal to the Town of Tusayan for a cost per user analysis comparing fiber to the home vs. wireless mesh networks Design Services.

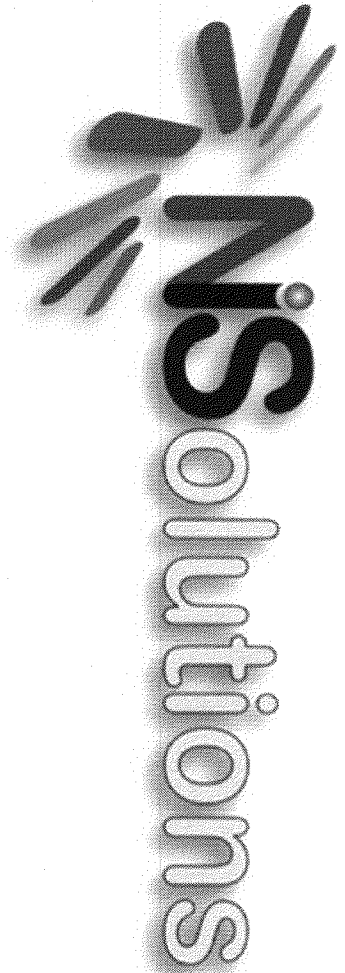
The Town of Tusayan options:

1. Purchasing bandwidth from Niles Radio and placing microwave equipment owned by the Town on the Airport tower.
2. Building a fiber to the home system verses building a wireless mesh system including operating the network (Can be done by a third party)
3. Building a fiber optic backbone on APS power lines
4. Even if the town decides to build a wireless mesh network, some fiber will have to be built to reduce the wireless costs.

Cost/User (FTTH vs. Wireless Mesh)

NIS shall provide a cost benefit analysis comparing the costs per user for a wireless mesh system versus a fiber to the home system. The tasks involved include the following.

1. Fiber to the Home Design & Cost Estimates (Completed in previous study)



10401 N. MERIDIAN STREET
SUITE 300
CARMEL, IN 46290

WWW.NISOLUTION.COM

TEL: 317-616-3301
FAX: 317-616-3338
CEL: 317-373-4846

2. Preliminary Wireless Cost Estimates
3. Cost Analysis
4. Letter Report

Compensation

| <i>Task</i> | <i>Description</i> | <i>Hours</i> | <i>Costs</i> |
|-------------|-----------------------------|--------------|--------------|
| 1 | Preliminary Wireless Design | 40 | \$5,000.00 |
| 2 | Cost Analysis | 16 | \$2,000.00 |
| 4 | Letter Report | 4 | \$500.00 |
| | | | |
| Subtotal | | 60 | \$ 7,500.00 |

NIS appreciates the opportunity to provide this proposal to you and look forward to working with you. Should you have any questions or require additional information, please feel free to contact me anytime at 317.616.3301 or on my cell at 317.373.4846.

Sincerely,



Irshad Ansari
President / CEO

ITEM NO. 9

Manager's Report

September 4, 2013

I. ADMINISTRATION –

- 1) Met with Michael Carr of ASRS on August 23, 2013 to review application requirements, which resolutions and action items will be brought for Council consideration on September 4, 2013 meeting;
- 2) Received insurance quote from Blue Cross Blue Shield on an interim basis until Cathleen's work insurance becomes available, which is what Melissa will do when she gets married September 28, 2013;
- 3) We have only received two applications for Maintenance Worker I which I'll be reviewing and doing some preliminary background checks. Robbco is also providing a cost estimate for this work for town consideration. FYI, the park's operations budget of \$30,000 will be reduced by \$2,475 for porta potty rental and about \$12,320 for MW position for this fiscal year for a total of \$14,795 projected to spend this year with an estimated remainder of \$15,205 for FY2013-14. Also, FYI I ordered some abc to fill in where flooding has rutted our driveway/parking areas, by the front door and around both my and Melissa's houses ; and
- 4) I've discussed and will be getting applications from State Surplus and the Local Government Investment Pool (LGIP), which could provide the town additional options in these areas of operation.

II. BUDGET – completed for FY 2014 at about the same amounts as last fiscal year.

III. BROADBAND – NI Solutions (Irshad) was contacted regarding task 1 of his proposal for an enhanced cost benefit analysis and he sent a follow up proposal for Council to review of \$7,500.

IV. CDBG – NACOG has sent town's CDBG application for park improvements (restroom facilities) which is now at State Department of Housing for review. We should hear something by the end of September.

V. COMMUNITY PARK – Council adopted modifications to the park master plan reconfiguring the baseball and soccer fields. We are working with the school as they contract with CREC to perform the clearing and grubbing work for the 3 acre site, hopefully by the end of September. Also, Council will consider be working on the municipal code for parks and recreation, including park rules on September 3rd to possibly adopt at their September 4th Council meeting.

VI. DEVELOPMENT/P&Z MEETING – The Design Review for the Council approved Fireside Ridge development was submitted and will go before P&Z's September 24th meeting. The IMAX has requested a banner of art for the south side of their building which, was handled through an Administrative Review last time.

Also, an email from Mr. Matthew J. Nelson, Executive Director of the Arizona Trails Association states, "Greetings from the Arizona Trail Association. Tom Coulson and I met for lunch recently, and I was very excited to hear about the developments with the Tusayan Planning and Zoning Commission. I would be honored to present information at an upcoming meeting for the purposes of integrating the Arizona National Scenic Trail into the long term plans of the town. Both research and experience confirm that towns that grow up with their local National Scenic and Historic Trails as part of a master plan are healthier,

more economically stable, and more desirable places to visit and live. As the Arizona National Scenic Trail gains in popularity, gateway communities like Tusayan stand the most to gain from domestic and international tourists who are making the AZT a destination. The hiking, running, backpacking, mountain biking and horseback riding potential on the Arizona Trail from Tusayan are unlimited. Making the trail part of the town's future is a wise investment in sustainable economic development." This will be presented probably in the October 22nd P&Z meeting.

- VII. DRAINAGE – J2 Engineering is starting phase 2 of the drainage study and is still under the \$40,000 cap for estimated expenditure purposes for this study. I contacted ADOT for aerial maps of this area to assist J2's drainage study of Tusayan. Mr. Rick Glenn of ADOT indicated he would get the aerial mapping to J2 for their use.
- VIII. AVR – Audio Video Resources installed audio visual equipment in Council Chambers. There continues to be issues with amplification at the Council dais as well as recording those who use the lectern. AVR has been contacted several times, but has yet to give us anything substantive to resolve these issues. The Town still owes them about half of their fee, which we intend to hold until these matters are resolved to our satisfaction.
- IX. AIRS – Kelly of Niles Radio inspected the Beacon tower to determine its structural integrity in order to evaluate the ability to place equipment for internet improvements and the AIRS equipment. I need to follow up with the new DPS representative, Tom Foreman, for the AIRS project.
- X. SIGNS – town hall signs were installed and still trying to find a way to add the address without spending about \$700. Also, will need signage for park with new rules which the Council will discuss in their September 3rd work session and at their September 4th Council meeting.
- XI. ADOT MAINTENANCE – Waiting now to hear results back from ADOT and consultants of the inspection and when contractors will make improvements and be ready for town to take over the duty of highway maintenance. I've also emailed George Wallace regarding the schedule for constructing the bus shelters and have not heard anything back from him.
- XII. MUNICIPAL CODE – Working through the process of putting code information together for the Council and committee to review according to schedule shown on future meetings. We will be looking at the Animal and Building Codes sections in the next meeting. Also, will be discussing Parks and Recreation in the September 3rd work session in conjunction with park rules.
- XIII. GENERAL PLAN - Richard is putting the final touches on the General Plan so can be reviewed by the Council and P&Z Commission then it will be sent out to the neighboring communities for a 60 day comment period per statutory requirements. It is anticipated that those comments will be received sometime in October then be ready for Council review and approval probably by November of this year.
- XIV. PUBLIC OUTREACH – The draft of Tusayan's General Plan is now on the website. I have visited with John Tatham who said Frida R. of the Chamber and Visitors Bureau will be at the September 18th meeting to discuss ongoing efforts to perform a Marketing and Branding Study.